



Book	Policy Manual
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5610.04 - SUSPENSION OF SCHOOL TRANSPORTATION PRIVILEGES AND EXCLUSION FROM SCHOOL BUS

Students riding on a school bus or other vehicles approved by the Board of Education are under the authority of and directly responsible to the school bus/school vehicle operator "operator". The operator has the authority to enforce the established regulations for school bus/vehicle conduct and the duty to report student violations of the Student Code of Conduct. Each operator shall immediately notify the school principal when any transported student has violated West Virginia State Board of Education policy 4373. Written notification to the principal shall be completed by the operator as soon as possible. If the principal finds that disciplinary action is warranted, s/he shall provide written and, if possible, telephonic notice of the action to the parent(s), guardian(s) or custodian(s).

A student may be disciplined for any violation of established rules/regulations for proper school bus conduct and/or for violations of the Expected Behavior in Safe and Supportive Schools (West Virginia State Board of Education policy 4373) occurring on the school bus/vehicle. Discipline for such misconduct shall be consistent with the provisions of the Student Code of Conduct. A student's school bus/vehicle riding privileges may be suspended by the principal.

Exclusion from Bus by Bus Operator

An operator may exclude from the school bus/vehicle any student who is guilty of disorderly conduct; who in any manner interferes with an orderly educational process; who threatens, abuses or otherwise intimidates or attempts to intimidate a school employee or a student; who willfully disobeys a school employee; or who uses abusive or profane language directed at a school employee.

Once a student is excluded from the school bus/school vehicle, the student shall be placed under the control of the principal of the school or a designee. The principal or designee shall take appropriate disciplinary action and notify the parent/guardian of the student in writing of the disciplinary action taken.

The student to be excluded from the bus shall be notified by the operator. The parents/guardians of the student shall be notified by the school principal/designee.

All students shall be transported until the parent/guardian has been properly notified about the exclusion.

An excluded student shall be readmitted to the school bus only after the principal/designee provides a written certification to the operator that the student may be readmitted and specifies the type of disciplinary action, if any, that was taken. The length of the student's exclusion from the school bus shall be determined by the principal/designee in his/her sole and exclusive judgment.

Parents/Guardians ~~will~~ **shall** also be notified by the school principal/designee when their son/daughter may resume riding the school bus.

When a student is excluded from a school bus two (2) times in one (1) semester, and after exhausting all reasonable methods of classroom discipline provided in the school discipline plan, the student may be readmitted to the school bus only after the principal, the operator and, if possible, the parent(s), guardian(s) or custodian(s) of the student have held a conference to discuss the student's disruptive behavior patterns, and the operator and the principal agree on a course of

discipline for the student and inform the parent(s), guardian(s), or custodian(s) of the course of action. Thereafter, if the student's disruptive behavior persists, upon the operator's request, the principal may, to the extent feasible, transfer the student to another bus.

Each operator shall display the following in his/her school bus:

- A. All students enrolled in West Virginia public schools shall behave in a manner that promotes a school environment that is nurturing, orderly, safe and conducive to learning and personal-social development.
- B. Students shall help create an atmosphere free from bullying, intimidation and harassment.
- C. Students shall demonstrate honesty and trustworthiness.
- D. Students shall treat others with respect, deal peacefully with anger, use good manners and be considerate of the feelings of others.
- E. Students shall demonstrate responsibility, use self-control and be self-disciplined.
- F. Students shall demonstrate fairness, play by the rules, and ~~will~~ shall not take advantage of others.
- G. Students shall demonstrate compassion and caring.
- H. Students shall demonstrate good citizenship by obeying laws and rules, respecting authority, and by cooperating with others.

Cross Reference

po5500 - Student Code of Conduct

po5600 - Student Discipline

po5605 - Discipline for Special Education Students

po5610 - Exclusion from Classroom or School Bus, Suspension, and Expulsion of Students

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Legal

WV Code 18A-5-1

West Virginia State Board of Education policy 4336 and policy 4373

**Cross
References**

po5500 - STUDENT CODE OF CONDUCT

po5600 - STUDENT DISCIPLINE

po5605 - DISCIPLINE FOR SPECIAL EDUCATION STUDENTS

po5610 - EXCLUSION FROM CLASSROOM OR SCHOOL BUS, SUSPENSION, AND
EXPULSION OF STUDENTS